

APPLICATIONS FOR PLUMBER, PIPE FITTER AND HVAC/R (MECHANICAL EQUIPMENT SERVICE) FIVE-YEAR APPRENTICESHIP PROGRAM WILL BE AVAILABLE MONDAY THROUGH FRIDAY 8:00 A.M. TO 4:00P.M.

THE ONLY DOCUMENTS REQUIRED WHEN PICKING UP AN APPLICATION ARE A VALID DRIVER'S LICENSE OR PHOTO ID AND PROOF OF SOCIAL SECURITY.

APPLICATION REQUIREMENTS

- 1) MUST BE 18 YEARS OF AGE OR OLDER.
- 2) POSSESS VALID DRIVER'S LICENSE. (MES APPLICANTS MAY NOT HAVE MORE THAN 4 POINTS ON RECORD WITHIN THE LAST 3 YEARS).
- 3) MUST BE A HIGH SCHOOL GRADUATE AND HAVE A 2.0 CUMULATIVE GRADE POINT AVERAGE ON OFFICIAL GRADE TRANSCRIPTS, WHICH YOU MUST PROVIDE IN A SEALED ENVELOPE FROM YOUR SCHOOL - UNOPENED.
- 4) MUST HAVE COMPLETED AND SUCCESSFULLY PASSED TWO FULL YEARS OF MATH.
- 5) ALSO, COMPLETED AND SUCCESSFULLY PASSED ONE FULL YEAR OF SCIENCE.

GED:

APPLICANTS MAY APPLY WITH A G.E.D. WITH A TOTAL SCORE OF 450 OR HIGHER. INCLUDING A SCORE OF 475 OR HIGHER ON THE MATH PORTION OF THE TEST AND A SCORE OF 475 OR HIGHER ON THE SCIENCE PORTION OF THE TEST.

- EXCEPTION I. IF YOU DO NOT HAVE THE GRADE REQUIREMENTS, BUT YOU DO HAVE A HIGH SCHOOL DIPLOMA OR G.E.D. YOU MUST HAVE ADDITIONAL ADULT OR COLLEGE TRAINING IN MATH, SCIENCE, OR TRADE RELATED CLASSES AND PRESENT PROOF OF A GRADE OF "C" OR BETTER.
- EXCEPTION II. THE JATC ALSO WOULD CONSIDER PROOF OF ON THE JOB TRAINING OF ONE YEAR OR LONGER, IN A CONSTRUCTION OR SERVICE RELATED FIELD.

REQUIRED DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE INCLUDED WHEN THE COMPLETED APPLICATION IS RETURNED. (COPIES ONLY!!!)

THE JATC OFFICE DOES NOT MAKE COPIES FOR YOU.

- 1) HIGH SCHOOL DIPLOMA OR GED CERTIFICATE INCLUDING TEST SCORES.
- 2) ORIGINAL OFFICIAL HIGH SCHOOL GRADE TRANSCRIPTS IN A SEALED ENVELOPE FROM YOUR SCHOOL - UNOPENED.
- 3) BIRTH CERTIFICATE.
- 4) A \$30.00 MONEY ORDER APPLICATION FEE IS REQUIRED. (NON-REFUNDABLE).

WHEN APPLICATIONS ARE RETURNED AND MEET THE ABOVE REQUIREMENTS, THE INDIVIDUAL WILL THEN BE SCHEDULED FOR AN APPITITUDE TEST. AFTER SUCCESSFULLY PASSING THE TEST, THE APPLICANT WILL BE SCHEDULED TO INTERVIEW WITH THE COMMITTEE. SELECTED APPRENTICES ARE REQUIRED TO TAKE DRUG AND SUBSTANCE SCREENING TEST.

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